

Applying for access to NatMEG facilities and service

The below contract is filled in by the person who is the principal investigator for the project.

Project details

1. Name:
2. Project code:
3. Ethical approval:
4. Principal/responsible investigator
 - a. Name:
 - b. University:
 - c. E-mail:
 - d. Mobile phone:
 - e. Address:
5. Researcher(s) involved in the data collection
 - a. Responsible for setting up the experiment:

 - b. Responsible for piloting:

 - c. Responsible for data acquisition:

 - d. Responsible for data analysis:

 - e. Responsible for manuscript writing:

6. NatMEG staff involved in the project support:
7. Start date:
8. End date:

A. PURPOSE OF ACCESS

Please specify the appropriate facility access and service.

For detailed information about user services and costs, see "Appendix A – User Services".

ACADEMIC RESEARCH

- This application is for an *academic research project*
 - ▶ I qualify for maximum subsidy of lab and service costs.

CLINICAL DEVELOPMENT

- This application is for a *clinical development project*
 - ▶ I qualify for maximum subsidy of lab and service costs.

CLINICAL ROUTINE

- This application is for *clinical routine use*
 - ▶ Clinical routine use is: epilepsy evaluations and/or functional mapping.
 - ▶ I qualify for minimum subsidy of lab and service costs.

INDUSTRY OR OTHER ACCESS

- This application is for *industry or other non-academic, non-clinical use*.
 - ▶ I do not qualify for any subsidy of lab and service costs.

B. FINANCIAL STATEMENT

- I agree to cover all costs involved in the project, including MEG lab time and support according to the user service level specified under A above.
- I confirm that I have sufficient funding for to cover the costs related to this project.
 - I also agree to cover additional costs at NatMEG for non-standard consumables (i.e. consumables beyond gels, electrodes and subject clothing).
 - I also agree to cover additional costs and all non-NatMEG costs such as MR scans, and participant incentives, without the involvement of NatMEG.

C. LAB AND SAFETY

- I agree to that only trained staff approved by NatMEG will be involved in subject preparation and data recording at NatMEG.
 - I agree to only use the stimulation, measurement and monitoring devices that are already installed by NatMEG.
 - I agree to only use equipment that I am authorized to use (i.e. those that I have a NatMEG driver's license to use), and to use this equipment in the intended way only.
 - I agree to not connect or disconnect any cables or pieces of equipment in the MEG lab without consent from NatMEG personnel.

D. AUTHORSHIP / ACKNOWLEDGEMENT

- I agree to follow the Vancouver guidelines regarding authorship on manuscripts based on all recordings made at NatMEG (see Appendix B).
- I have read Appendix A.
- I agree to acknowledge NatMEG in publications made from data recorded at NatMEG.

E. DATA ARCHIVING AND SHARING

- I agree that all data recorded at NatMEG will be permanently*archived at NatMEG.
- I agree that the ethical approval covering the recordings will be permanently*archived together with raw data from my project*.
- I agree to coding all data and files anonymously so no subjects may be identified through the archived data alone*.

The following statements are not mandatory:

- I agree that related documents such as project proposal, stimulus material, experiment files (e.g. Presentation files), protocols and lab-notes will be archived together with raw data from my project*.
- I agree that related MR scans will be permanently*archived at NatMEG.
- I agree that my subjects may be invited to participate in other studies at NatMEG, and that MRI scans on that subject may be reused, granted a written consent from the subject.

** No data or documents from my project will be shared to other researchers without my consent and knowledge.*

I guarantee that all of the above is true and I commit to follow the *Safety and operations protocols of NatMEG* and all the effective laws and ethical guidelines while conducting this research. I also ensure that all the members of the research team will follow this agreement.

Date and place:

Name (PI)

Signature

Approval

The abovementioned project has been approved by NatMEG:

Date and place:

Name:

Signature: